

Motor Vehicle Ownership Transfer: **OUT-OF-COUNTY**

City and County of Honolulu • Department of Customer Services

Directions if you are transferring ownership of a vehicle that is physically located on Oahu and was last registered in Kauai, Maui or Hawaii County:

To transfer the vehicle title and registration, new owner(s) must bring the following to a satellite city hall within 30 days of seller's date of transfer on the Certificate of Title:

- Certificate of Title that is properly endorsed by the seller(s), buyer(s), and if applicable, lienholder(s).
 - If the Certificate of Title is not released by the recorded owner, a notarized bill of sale must be provided.
 - If a lienholder is indicated on the Certificate of Title and has not released their interest on the certificate, a lien satisfaction letter or the original canceled contract stamped "PAID IN FULL" must be provided.
- Last-issued Certificate of Registration.
- Current state of Hawaii Safety Inspection Certificate.
- Completed and signed City and County of Honolulu form CS-L(MVR)1, Application for registration; if there are joint owners, both owners must sign the form.
- If you are an active duty military service member, you may also submit a properly completed Non-Resident Certificate form CS-L(MVR)50 or Resident Certificate form CS-L(MVR)50A, which are available from your military unit or military personnel office.

Transfer fees:

- The motor vehicle ownership title transfer fee is \$10 if you complete the transfer within 30 days of the seller's date of transfer; if you fail to complete the transfer within 30 days, a \$50 penalty will be added to the transfer fee.
- If the last-issued Certificate of Registration has expired or will expire within 45 days, you will also be required to pay an annual registration fee.
 - The total required fees and taxes will be determined by the satellite city hall when you present all required documents.

Vehicle ownership transfer is not an Express Window transaction. Although not required, an appointment is recommended for this service. Make an appointment online at [AlohaQ.org](https://aloha.hawaii.gov).

– PAU –